



South African Radio Astronomy Observatory (SARAO)



**RFQ NUMBER: SARAO-HART 16/2019-20**

**DESCRIPTION:**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF FLEET MAINTENANCE FOR SARAO HARTEBEESTHOEK RADIO ASTRONOMY OBSERVATORY SITE IN GAUTENG FOR A PERIOD OF 12 MONTH**

**CLOSING DATE:** 27 August 2019  
**CLOSING TIME:** 11:00 AM

**Quote submitted to:** [radzilani@hartrao.ac.za](mailto:radzilani@hartrao.ac.za), CC: [lawrence@hartrao.ac.za](mailto:lawrence@hartrao.ac.za) (technical enquiries)

The following conditions will apply:

- Price(s) quoted must be valid for at least sixty (60) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- Submit your original or certified BBEE Certificate if you are claiming for BBEE points, failing which, the BBEE claimed will be forfeited or zero points will be allocated.
- Provide an updated CSD summary report. To register <https://secure.csd.gov.za/>
- Price (s) are expected not to exceed R500 000 inclusive of VAT.
- Returnable documents: SBD4, SBD6, SBD8 and SBD9 must be completed and returned as part of the RFQ and submitted with the supporting documentation required.

Quotations over a value of R 30 000.00 (VAT included) must be accompanied by the relevant SBD documentation for Quotations duly completed, and the enclosed Declaration of interest (SBD 4), Declaration, preference points claim form in terms of the preferential Procurement regulations 2017 (SBD 6.1), Declaration of Bidder's Past Supply Chain Management Practices (SBD8), Certificate of Independent Bid Determination (SBD9)

- The successful provider will be the one scoring the highest points in the event of the lowest bid being higher than R30 000.00.
- Late or faxed quotations will not be considered. SARAO reserves the right to withdraw any invitation to quote and/or to re-advertise or to accept a part of it. SARAO does not bind itself to accepting the lowest quotation.

**Failure to comply with the highlighted conditions will invalidate your offer.**

This request for formal quotation is subject to the preferential procurement policy framework act and the preferential procurement regulations, 2017, the general conditions of contract (GCC) and, if applicable, any other special conditions of contract.



**South African Radio Astronomy Observatory (SARAO)**



**THE FOLLOWING PARTICULARS MUST BE FURNISHED  
(FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)**

NAME OF BIDDER .....

POSTAL ADDRESS .....

STREET ADDRESS .....

TELEPHONE NUMBER CODE .....NUMBER.....

CELLPHONE NUMBER .....

FACSIMILE NUMBER CODE .....NUMBER.....

E-MAIL ADDRESS .....

VAT REGISTRATION NUMBER .....

CSD Supplier Number MAAA.....

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1) YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

A REGISTERED AUDITOR

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE YES/NO

SIGNATURE OF SERVICE PROVIDER .....

DATE .....

CAPACITY UNDER WHICH THIS PROPOSAL IS SIGNED .....

TOTAL PRICE (INCL VAT).....



## South African Radio Astronomy Observatory (SARAO)



### INTRODUCTION TO THE SARAO

The South African Radio Astronomy Observatory (SARAO) spearheads South Africa's activities in the Square Kilometre Array Radio Telescope, commonly known as the SKA, in engineering, science and construction. SARAO is a National Facility managed by the National Research Foundation and incorporates radio astronomy instruments and programmes such as the MeerKAT and KAT-7 telescopes in the Karoo, the Hartbeesthoek Radio Astronomy Observatory (HartRAO) in Gauteng, the African Very Long Baseline Interferometry (AVN) programme in nine African countries as well as the associated human capital development and commercialisation

SARAO HartRAO is remotely located at farm 502 JQ Broderstroom road Hartbeestehoeck, we have a fleet of thirty vehicles which are used as a mode of transportation for site operations and staff from different areas to HartRAO (Pretoria North, Soweto, Springs, Centurion, Soshaguve, Krudersdorp, Randfontein)

**Table 1 SARAO Current Fleet**

Items	Registration	Make	Series	Transmission	Year	VIN NO:	Mileages	Service interval
01	BC 25 LH GP	Ford	Fiesta 1.4	Petrol	2011	MNBXXARJJAP13717	267870km	20 000km
02	BJ43PW GP	New Holland	TT Series	Diesel	2011	NHTT55I2002173742	17800hrs	250hrs
03	BM 32 GG GP	Ford	Fiesta 1.4	Petrol	2011	MNBXXARJABC34100	256431km	20 000km
04	BM 34 KS GP	Ford	Fiesta 1.4	Petrol	2011	MNBXXARJABK39169	263688km	20 000km
05	BR 13 KH GP	Ford	Ranger 2.2	Petrol	2012	AFARXXMJ2RBY16518	105000km	10 000km
06	BT 51 MJ GP	Ford	Fiesta 1.4	Petrol	2012	MNBXXARJJBT66598	222978km	20 000km
07	BZ 71 BZ GP	Ford	Fiesta 1.4	Petrol	2012	WFOJXXGAJJCG36929	212392km	20 000km
08	BZ 71 DC GP	Ford	Fiesta 1.4	Petrol	2012	WFOJXXGAJJCG36922	253297km	20 000km
09	CJ 06 ND GP	Chevrolet	Aveo 1.5	Petrol	2013	KL1TD6C66DB081981	215782km	15 000km
10	CZ 12 WB GP	Hyundai	I20 1.6	Petrol	2014	MALBB51CLEM594926	174661km	15 000km
11	DK 46 LG GP	Ford	Figo 1.4	Petrol	2014	MAJ1XXMRJ1ET49785	184626km	20 000km
12	DK 46 MH GP	Ford	Figo 1.4	Petrol	2014	MAJ1XXMRJ1EJ69116	152532km	20 000km
13	DK 46 NC GP	Ford	Figo 1.4	Petrol	2014	MAJ1XXMRJ1EM05605	172489km	20 000km
14	DZ 72 SM GP	Ford	Figo 1.4	Petrol	2015	MAJ1XXMRJ1FY48510	140826km	20 000km
15	DZ 72 VH GP	Ford	Figo 1.4	Petrol	2015	MAJ1XXMRJ1FS65977	162000km	20 000km
16	DZ 72 VZ GP	Ford	Figo 1.4	Petrol	2015	MAJ1XXMRJ1FY48509	142623km	20 000km
17	FF 09 NP GP	Bell	TLB	Diesel	2012	AEBF873JT02002179	205000hrs	250hrs
18	FX71GX GP	Toyota	Fortuner	Diesel	2017		28000km	10 000km
19	FG86 ZR GP	Toyota	Quantum	Petrol	2016	JTFPX22PX00063761	41000km	10 000km
20	KGM 349 GP	Venter	Super	N/A	2009	VED9160060	N/A	N/A
21	HT12IX GP	Ford	Figo 1.4	Petrol	2017		23459km	20 000km



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22	HT12KR GP	Ford	Figio 1.4	Petrol	2017		11999km	20 000km
23	HT12KJ GP	Ford	Figio 1.4	Petrol	2017		21300km	20 000km
24	MBJ 742 GP	Ford	N/A	Diesel	1982	56192EL86790	423000hrs	250hrs
25	RCN 358 GP	Land Rover	Defender	Diesel	2004	SALLDHA774V054449	153000km	10 000km
26	RSG 427 GP	General	Unknown	N/A	2004	GM25	N/A	N/A
27	WJZ 910 GP	Ford	Fiesta 1.4	Petrol	2009	MNBAXXARJABC34100	289000km	20 000km
28	XDS 381 GP	Benz	Axor	Diesel	2008	WDB9506056L276601	207000hrs	250hrs
29	XZN 947 GP	Ford	Fiesta 1.4	Petrol	2009	WFOJXXGAJJ8Y83538	261886km	20 000km
30	XZN 978 GP	Ford	Fiesta 1.4	Petrol	2009	WFOJXXGAJJ8Y00349	323400km	20 000km
31	XZP 027 GP	Ford	Fiesta 1.4	Petrol	2009	WFOJXXGAJJ8Y76159	N/A	N/A
32	XZP 009 GP	Ford	Fiesta 1.4	Petrol	2009	WFOJXXGAJJ8Y76175	328511km	20 000km
33	XZP 040 GP	Ford	Fiesta 1.4	Petrol	2009	WFOJXXGAJJ8Y86324	326283km	20 000km
34	YGW 906 GP	VW	Caddy 2.0	Diesel	2009	WVZZZ2KZ9X105992	156200km	10 000km

### Deliverables

- MINOR SERVICE
- MAJOR SERVICE
- REPAIRS
- PART REPLACEMENTS



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**SCOPE AND REQUIREMENTS - SCHEDULE 1**

**QUOTE ON THE FOLLOWING ITEM(S)**

**APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF FLEET MAINTENANCE FOR SARAO HARTEBEESTHOEK RADIO ASTRONOMY OBSERVATORY SITE IN GAUTENG FOR A PERIOD OF 12 MONTH**

	<b>Descriptions</b>	<b>YES/NO</b>	<b>REMARKS</b>
1	RMI APPROVED – Provide valid certificate		
2	<b>WORKSHOP MUST BE WITHIN 60 KILOMETERES TO SARAO HARTEBEESTHOEK</b>		
3	Supplier must be able to provide truck towing services – Provide truck service		
4	The service provider should have a team of qualified petrol and diesel mechanics. Provide qualification of at least two mechanics.		
5	The service provider must have insurance liability cover of at least 500K – please provider Insurance cover letter.		
6	The workshop should have the following equipment (vehicle lifting equipment's, press break machine, Compressor, professional mechanical tool box, engine crane & electronic diagnosis machinery		

**Performance levels**

	<b>How performance level will be measured</b>	<b>Penalty</b>
<b>Minor service should perform with 48 hours of receiving the vehicle.</b>	<b>No returns for vehicle after repairs</b>	<b>Pool car should be provided, failure to that SARAO will deduct 2% per day of the total invoice</b>
<b>Major services should be performed within 5 working days</b>	<b>No returns for vehicle after repairs</b>	<b>Pool car should be provided, failure to that SARAO will deduct 2% per day of the total invoice</b>
<b>Towing response time should be</b>	<b>Towing provided as pacified time</b>	<b>Failure to respond on time SARAO</b>



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<b>within an hour after request.</b>		<b>will contact the nearest toing supplier and the appointed bidder will liable for the cost.</b>
<b>Service as per the manufacture specifications.</b>	<b>Non SABS or approved parts used not as per manufacturere</b>	<b>The appointed bidder will be liable For any damages due poor workmanship.</b>

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**PRICING SCHEDULE - GOODS (SBD 3.1) – SCHEDULE 2**

**PRICING SCHEDULE – FIRM PRICES**

**ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Ford Figo 1.4 Petrol engine 2015 &amp; 2017 model</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R

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17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R
19.	1	Labour	R
<b>MAJOR SERVICE: Ford Figo 1.4 Petrol Engine 2015 &amp; 2017 model</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seals replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 1.4 complete engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	Front v-arm replacement	R
15.	1	Front left complete drive shaft replacement	R
16.	1	Front right complete drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed complete gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R



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23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head complete repairs	R
38.	1	Other miscellaneous (oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Towing service – per Kilometer	R
42.	1	New engine water pump replacement	R
43.	1	New engine oil pump replacement	R
<b>Total inclusive of VAT</b>			R

No	Quantity	Description	Price Incl. VAT
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<b>MINOR SERVICE: Ford Fiesta 1.4 Petrol Engine 2008,2012 model</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R
19.	1	Labour	R
<b>MAJOR SERVICE: Ford Fiesta 1.4 Petrol Engine</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crack shaft seal replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R



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5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 1.4 engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	front v-arm replacement	R
15.	1	Front left complete drive shaft replacement	R
16.	1	Front right complete drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed complete gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R

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31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head complete repairs	R
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Towing service – per Kilometer	R
42.	1	New engine water pump replacement	R
43.	1	New engine oil pump replacement	R
<b>Total inclusive of VAT</b>			R

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Ford Range 2.2 Petrol Engine (2014 model)</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R

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8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R
19.	1	Labour	R
<b>MAJOR SERVICE: Ford Ranger 2.2 Petrol Engine 2014 model</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seals replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 2.2 complete engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R



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14.	1	front v-arm replacement	R
15.	1	Prop shaft complete replacement	R
16.	1	Complete diff replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head repairs	R
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R

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40	1	Rear axle replacement	R
41	1	Towing service – per Kilometer	R
42	1	New engine water pump replacement	R
43	1	New engine oil pump replacement	R
<b>Total inclusive of VAT</b>			R
<b>No</b>	<b>Quantity</b>	<b>Description</b>	<b>Price Incl. VAT</b>
<b>MINOR SERVICE: Hyundai I20 1.4 petrol engine 2014 model</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R



19.	1	Labour	R
<b>MAJOR SERVICE: Hyundai 1.4 petrol engine 2014 model</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seals replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 1.4 complete engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	Front v-arm replacement	R
15.	1	Front left complete drive shaft replacement	R
16.	1	Front right complete drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R



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25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.		Engine head repairs	
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Toing service – per Kilometer	R
42.	1	New engine water pump	R
43.	1	New engine oil pump	R
<b>Total inclusive of VAT</b>			<b>R</b>

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Chevrolet Aveo 1.5 petrol engine 2013 model</b>			
1.	1	Engine oil replacement	R

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2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R
19.	1	Labour	R
<b>MAJOR SERVICE: Chevrolet Aveo 1.5 petrol engine (2013 model)</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seals replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R



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8.	1	New starter replacement	R
9.	1	New 1.5 engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	front v-arm replacement	R
15.	1	Front left drive shaft replacement	R
16.	1	Front right drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R

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34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head repairs	
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Towing service – per Kilometer	R
42.	1	New engine water pump	R
43.	1	New engine oil pump	R
<b>Total inclusive of VAT</b>			R

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Toyota Fortuner 3.0 4x4 diesel engine (2017 model)</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Diesel filter	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R



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12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous	R
19.	1	Labour	R
<b>MAJOR SERVICE: Toyota Fortuner 3.0 4x4 diesel engine 2017 model</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seal replacement	R
3.	1	Diesel filter replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 3.0 engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	Front v-arm replacement	R
15.	1	Front left complete drive shaft replacement	R
16.	1	Front right complete drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R



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18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head repairs	R
38.	1	Other miscellaneous (oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Towing service – per Kilometer	R
42.	1	New engine water pump	R
43.	1	New engine oil pump	R



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Total inclusive of VAT	R
------------------------	---

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Toyota Quantum 2.7 petrol engine 2016 model</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R
5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous	R
19.	1	Labour	R
<b>MAJOR SERVICE: Toyota Quantum 2.7 petrol engine 2016 model</b>			
1.	1	Tappet gasket cover replacement	R



## South African Radio Astronomy Observatory (SARAO)



2.	1	Cam/crank shaft seals replacement	R
3.	1	Spark plugs cables replacement	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 1.5 engine replacement	R
10.	1	Front wheel hub replacement	R
11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	front v-arm replacement	R
15.	1	Front left drive shaft replacement	R
16.	1	Front right drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R



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28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R
37.	1	Engine head repairs	R
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R
40	1	Rear axle replacement	R
41	1	Toing service – per Kilometer	R
42	1	New engine water pump	R
43	1	New engine oil pump	R
<b>Total inclusive of VAT</b>			R

No	Quantity	Description	Price Incl. VAT
<b>MINOR SERVICE: Land Rover Defender 3.0 diesel turbo engine 2008 model</b>			
1.	1	Engine oil replacement	R
2.	1	Oil and air filter replacement	R
3.	1	Spark plugs replacement	R
4.	1	Coolant refill	R

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5.	1	V-belt adjustment/replacement	R
6.	1	Front brake pads replacement	R
7.	1	Front disk replacement	R
8.	1	Front disk skimming	R
9.	1	Rear brake shoes replacement	R
10.	1	Rear drums skimming	R
11.	1	Hand brake adjustment	R
12.	1	Hand brake lining replacement	R
13.	1	Front wiper blinds replacement	R
14.	1	Rear wiper blind replacement	R
15.	1	Front head lamp bulb replacement	R
16.	1	Rear lamp bulb replacement	R
17.	1	Air-con re-gas	R
18.	1	Other miscellaneous (oil disposal per litre)	R
19.	1	Labour	R
<b>MAJOR SERVICE: Land Rover Defender 3.0 4x4 diesel turbo engine 2008 model</b>			
1.	1	Tappet gasket cover replacement	R
2.	1	Cam/crank shaft seal replacement	R
3.	1	Diesel filter	R
4.	1	Coolant container replacement	R
5.	1	Coolant radiator replacement	R
6.	1	Cam-belt kit replacement	R
7.	1	New alternator replacement	R
8.	1	New starter replacement	R
9.	1	New 3.0 engine replacement	R
10.	1	Front wheel hub replacement	R



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11.	1	Front wheel bearing replacement	R
12.	1	Front & rear shock-absorber replacement	R
13.	1	Front stabilizer link replacement	R
14.	1	Front v-arm replacement	R
15.	1	Front left drive shaft replacement	R
16.	1	Front right drive shaft replacement	R
17.	1	Gearbox shaft bearing replacement	R
18.	1	Gearbox link replacement	R
19.	1	Clutch kit replacement	R
20.	1	New 5 speed gearbox replacement	R
21.	1	Rear bearing kit replacement	R
22.	1	Rear axle replacement	R
23.	1	Rear stabilizer link replacement	R
24.	1	Air-con pump replacement	R
25.	1	Air-con evaporator replacement	R
26.	1	Air-con condenser replacement	R
27.	1	Under dashboard heater replacement	R
28.	1	New batter replacement	R
29.	1	Steel wheel rim replacement	R
30.	1	Alloy wheel rim replacement	R
31.	1	Wheel cover replacement	R
32.	1	Tire fitting & balancing	R
33.	1	Wheel alignment	R
34.	1	Exhaust repair kit	R
35.	1	Radiator fans	R
36.	1	Exhaust replacement	R

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37.	1	Engine head repairs	R
38.	1	Other miscellaneous ( oil disposal per litre)	R
39.	1	Labour – per hour	R
40.	1	Rear axle replacement	R
41.	1	Towing service – per Kilometer	R
42.	1	New engine water pump	R
43.	1	New engine oil pump	R
<b>Total inclusive of VAT</b>			R

**A detailed quotation must also be submitted that corresponds to the above pricing sched**

NAME (PRINT) .....

OFFICIAL STAMP

**A detailed quotation must also be submitted that corresponds to the above pricing schedule.**

NAME (PRINT) .....  
AUTHORISED SIGNATORY

OFFICIAL STAMP

SIGNATURE .....



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**DECLARATION OF INTEREST (SBD4) - SCHEDULE 3**

SBD 4

**DECLARATION OF INTEREST**

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

- the bidder is employed by the state; and/or
- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: .....

2.2 Identity Number: .....

2.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....

2.4 Company Registration Number: .....



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2.5 Tax Reference Number: .....

2.6 VAT Registration Number: .....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

<sup>1</sup>“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder **YES / NO**  
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed : .....

Position occupied in the state institution: .....

Any other particulars:  
.....

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.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....  
.....  
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....

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.....  
.....

2.9 Do you, or any person connected with the bidder, have **YES / NO**  
any relationship (family, friend, other) with a person  
employed by the state and who may be involved with  
the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

.....  
.....  
.....

2.10 Are you, or any person connected with the bidder, **YES/NO**  
aware of any relationship (family, friend, other) between  
any other bidder and any person employed by the state  
who may be involved with the evaluation and or adjudication  
of this bid?

2.10.1 If so, furnish particulars.

.....  
.....  
.....

2.11 Do you or any of the directors / trustees / shareholders / members **YES/NO**  
of the company have any interest in any other related companies  
whether or not they are bidding for this contract?

2.11.1 If so, furnish particulars:

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.....  
 .....  
 .....

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

**DECLARATION**

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
 I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
 Signature

.....  
 Date

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.....  
Position

.....  
Name of bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017- SCHEDULE 4**

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SBD 6.1

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS, AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**GENERAL CONDITIONS**

The following preference point systems are applicable to all bids:

the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable;

Points for this bid shall be awarded for:

Price; and

B-BBEE Status Level of Contributor.

The maximum points for this bid are allocated as follows:

	POINTS
<b>PRICE</b>	<b>80</b>
<b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>20</b>
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>



Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## DEFINITIONS

“**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

“**B-BBEE status level of contributor**” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

“**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

“**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

“**EME**” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

“**functionality**” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

“**prices**” includes all applicable taxes less all unconditional discounts;

“**proof of B-BBEE status level of contributor**” means:

B-BBEE Status level certificate issued by an authorized body or person;

A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

Any other requirement prescribed in terms of the B-BBEE Act;

“**QSE**” means a qualifying small business enterprise in terms of a code of good practice on black



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economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

“**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

### POINTS AWARDED FOR PRICE

#### THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 80/20 & \text{or} & 90/10 \\
 P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

- $P_s$  = Points scored for price of bid under consideration
- $P_t$  = Price of bid under consideration
- $P_{\min}$  = Price of lowest acceptable bid



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**POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**BID DECLARATION**

Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**SUB-CONTRACTING**

Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

If yes, indicate:



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What percentage of the contract will be subcontracted.....%

The name of the sub-contractor.....

The B-BBEE status level of the sub-contractor.....

Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

<b>Designated Group: An EME or QSE which is at least 51% owned by:</b>	<b>EME</b> √	<b>QSE</b> √
<b>Black people</b>		
<b>Black people who are youth</b>		
<b>Black people who are women</b>		
<b>Black people with disabilities</b>		
<b>Black people living in rural or underdeveloped areas or townships</b>		
<b>Cooperative owned by black people</b>		
<b>Black people who are military veterans</b>		
<b>OR</b>		
<b>Any EME</b>		
<b>Any QSE</b>		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

Name of company/firm: .....

VAT registration number: .....

Company registration number : .....



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## TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

## DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

## COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

Total number of years the company/firm has been in business: .....

I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

The information furnished is true and correct;

The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;



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In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

disqualify the person from the bidding process;

recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;

cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and

forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

SIGNATURE(S) OF BIDDERS(S)

.....

DATE: .....

ADDRESS .....

.....

.....



**South African Radio Astronomy Observatory (SARAO)**



SBD 7.1

**CONTRACT FORM – PURCHASE OF GOODS/WORKS  
SCHEDULE 5**

**THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.**

**PART 1 (TO BE FILLED IN BY THE BIDDER)**

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution).....SARAO..... in accordance with the requirements and specifications stipulated in bid number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Technical Specification(s);
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
    - Declaration of interest;
    - Declaration of bidder's past SCM practices;
    - Certificate of Independent Bid Determination
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) .....

CAPACITY .....

SIGNATURE .....

WITNESSES	
1	.....
2.	.....



**South African Radio Astronomy Observatory (SARAO)**



NAME OF FIRM .....

DATE .....

**SBD 7.1**

**CONTRACT FORM – PURCHASE OF GOODS/WORKS  
SCHEDULE 5.1**

**PART 2 (TO BE FILLED IN BY (SARAO))**

1. I..... in my capacity as..... accept your bid under reference number .....dated.....for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

<b>ITEM NO.</b>	<b>PRICE (ALL APPLICABLE TAXES INCLUDED)</b>	<b>BRAND</b>	<b>DELIVERY PERIOD</b>	<b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)</b>

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT .....ON.....

NAME (PRINT) .....

SIGNATURE .....

OFFICIAL

**WITNESSES**

1. ....

2. ....



South African Radio Astronomy Observatory (SARAO)



SBD 8

**DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES  
SCHEDULE 6**

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p><b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</b></p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>



**South African Radio Astronomy Observatory (SARAO)**



4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**SBD 8**

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**



## South African Radio Astronomy Observatory (SARAO)



SBD 9

### CERTIFICATE OF INDEPENDENT BID DETERMINATION SCHEDULE 7

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



## South African Radio Astronomy Observatory (SARAO)



SBD 9

### CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and



## South African Radio Astronomy Observatory (SARAO)



- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
  7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    - (a) prices;
    - (b) geographical area where product or service will be rendered (market allocation)
    - (c) methods, factors or formulas used to calculate prices;
    - (d) the intention or decision to submit or not to submit, a bid;
    - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
    - (f) bidding with the intention not to win the bid.
  8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
  9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
  10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.



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<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

**NATIONAL TREASURY GENERAL CONDITIONS OF CONTRACT (NT GCC)  
SCHEDULE 8**

**NATIONAL TREASURY GENERAL CONDITIONS OF CONTRACT (NT GCC)**

\*Please refer to SARAO's website for the National Treasury's general conditions of contract

[HTTP://GEODESY.HARTRAO.AC.ZA/SITE/EN/BIDS-AND-TENDERS.HTML](http://geodesy.hartrao.ac.za/site/en/bids-and-tenders.html)

I confirm that I have read and understand the conditions set out in the above link in terms of the General Conditions of Contract am duly authorized to sign this contract.

SIGNED AT .....ON.....

NAME (PRINT) .....

SIGNATURE .....

<b>WITNESSES</b>	
1	.....
2	.....